**Weather and Climate Preparation Checklist**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teachers who attended club preparation meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Needed Preparation** | **Person / People Responsible** |
| Cut, glue, and bag the Weather and Climate Card Game |  |
| Snack is purchased and ready for club/Attendance sheets are ready for use |  |
| Make copies of Weather Parameters Lab for each group |  |
| Review the agendas together and be sure that everyone knows what will happen and how the student activities will flow during the meeting |  |
| Go through the Weather Parameters Lab…be sure that you are comfortable with the probeware and software that students will be using |  |
| Review the content that should be covered in the lab *(someone who is comfortable with the content can review with the team)* |  |
| Arrange for a climatologist or meteorologist to speak at your school (in person or virtually). If virtually, make sure Google Hangout/Skype works as a communication tool at your school…a projector, a computer with a camera, and external speakers will be essential. |  |